



# MARATHON SCIENCE SCHOOL



## Careers Policy

### **CAREERS EDUCATION, INFORMATION, ADVICE & GUIDANCE POLICY**

Viewed on: September 2024

Next Review: September 2025

Uzeyir Onur

## INTRODUCTION

**Schools have a statutory duty to secure independent and impartial careers guidance for pupils in Years 7-13. Ensuring that the CEIAG and Employability programme follows local, regional and national frameworks for good practice and other relevant guidance, such as: *Section 19 Education Act (2011)*.**

*Most recent, *Careers guidance and access for education and training providers Statutory guidance for schools and guidance for further education colleges and sixth form colleges* was published January 2023*

**“A successful careers guidance programme will also be reflected in higher numbers of pupils progressing to positive destinations such as apprenticeships, technical routes, sixth form colleges, FE colleges, university or employment.”**  
*Careers Guidance and Access for Education & Training Providers in January 2018*

Marathon School recognises that all pupils are entitled to receive up-to-date careers information and advice, as part of the school curriculum. The aim is to prepare our young people for the opportunities, responsibilities and experiences of adult life.

## Roles and Responsibilities

|                        |                      |
|------------------------|----------------------|
| Overall responsibility | Headteacher          |
| Delivery               | Mr Ekici<br>Mr Akcay |
| Supported by           | Mr Iskir SENCO       |

## Student Entitlement

CEIAG is an important component of the Curriculum and we fully support the statutory requirement for an impartial programme of careers education throughout the school. We communicate this provision through our website, prospectus, social media and parent / carer meetings.

## Parental Involvement

There are delegated meetings with parent to inform them about:

- GCSE 's
- A- levels
- Vocational courses
- Apprenticeship
- Colleges vs 6<sup>th</sup> forms
- Universities

Many of our parents have a very limited knowledge of UK education system.

## Equality and Diversity:

Careers Education is provided to all students and provision is made to allow every student to access the curriculum. Students are encouraged to follow career paths that suit their interest, skills and strengths with the absence of stereotypes.

## Implementation

The Gatsby Benchmark is a framework outlining the best careers provision in schools and colleges, Marathon School careers policy is founded on these. As well providing a framework for a holistic careers programme across Years 7-11, these guidelines are also embedded within curriculum and enrichment activities

## Gatsby Benchmarks

1. A stable careers programme:  
School should have an effective careers policy.
2. Learning from labour market information  
Every pupil, and their parents, should have access to good-quality information about future study options and labour market opportunities.
3. Addressing the needs of each pupil  
Pupils have different career guidance needs at different stages. A school's careers programme should embed equality and diversity considerations throughout.
4. Linking curriculum learning to careers  
All teachers should link curriculum learning with careers.
5. Encounters with employers and employees  
Every pupil should have multiple opportunities to learn from employers about work, employment and the skills that are valued in the workplace. This can be through a range of enrichment activities including visiting speakers, mentoring and enterprise schemes
6. Experiences of workplaces  
Every pupil should have first-hand experiences of the workplace through work visits, work shadowing and/or work experience.
7. Encounters with further and higher education  
All pupils should understand the full range of learning opportunities that are available to them. This includes both academic and vocational routes and learning in schools, colleges, universities and in the workplace.
8. Personal guidance  
Every pupil should have opportunities for guidance interviews with a career's adviser, who could be internal (a member of school staff) or external, provided they are trained to an appropriate level. These should be available whenever significant study or career choices are being made. They should be expected for all pupils but should be timed to meet their individual needs

## Careers Education by Year group

CIAG is delivered as part of the PSHE programme. Additional activities are planned to enrich the curriculum.

Year 7

All about me and goal setting

My personal brand  
Enterprise skills  
Visits from employers / professionals  
Online careers quiz (Kudos)

#### Year 8

All about me and goal setting Raising aspirations  
Economic well being  
Saving and budgeting  
Raising aspirations  
Employability skills  
Types of work  
Visits from employers / professionals  
Online careers quiz (Kudos)

#### Year 9

Goal setting  
Options preparation  
Types of work  
Visits to colleges / universities  
Visits from employers / professionals  
Online careers quiz (Kudos)

#### Year 10

Your online appearance  
Personal branding  
Types of employment  
Employment trends  
Visits to colleges / universities  
Visits from employers / professionals  
Online careers quiz (Kudos)  
Work experience / shadowing  
Careers research  
Writing CV  
Preparation for work experience  
Individualized career planning with an advisor

#### Year 11

Setting academic and personal targets  
Your own personal development  
Research into courses and careers  
CV writing Personal statements  
Study Skills  
Visits to colleges / universities  
Visits from employers / professionals  
Online careers quiz (Kudos)  
Open day visits to colleges  
Applying for college, jobs, apprenticeships

## **LINKS WITH OTHER AGENCIES**

Marathon School will:

- work closely with agencies to provide up to date careers information to pupils and parents.
- Involve local employers more directly in young people's learning
- Encourage pupils to apply their learning to working contexts, if possible on employers' premises
- Develop key skills with employers' support and in working situations as well as in school;
- Explore links with higher education institutions to organize taster days.

## **EXPERIENCE OF WORK ARRANGEMENTS**

The KS4 Experience of Work activity is planned to take place at the end of year 10 and offers a one week experience of work opportunity in a local workplace.

The placements provide pupils with the opportunity for personal and social development as well as direct learning in the workplace.

Pupils can:

- Find their own placements through personal application.
- Request a placement from other institutions

All placements found, whether by personal application, by the School, or other institutions have to meet certain legal requirements as well as those of Health & Safety in the Workplace.

Pupils are not allowed to take part in Experience of Work activities unless their applications have been agreed by the school.